

Job Title: Associate, Seed Investing

Job Description:

At Sovereign's, we envision a future where values-led investors and business leaders can engage together through capital. A critical element of that mission is helping individuals and institutions drive positive impact around the world. The Associate, Seed Investing will work with select individuals and institutions to source, diligence, select, and execute Seed Investing opportunities. In the immediate term, these opportunities will be "deal-by-deal," including both investments in funds and direct opportunities. The Associate will help to develop a system to source and select these investments at scale with minimal effort to encourage good coverage of the market. Over time they may evolve into more systematic funds or strategies, or in specific geographies. Many of these deals will be sourced leveraging [The Faith Driven Investor Marketplace](#), on behalf of faith-aligned investors.

Essential Functions:

- Supporting the firm's overall culture as we seek to live out our company's vision, mission, and values
- Work consultatively with select individuals and institutions on deals under consideration
- Analyze new investment opportunities, sourcing the best opportunities from the FDI marketplace and other potential sources of seed investment
- Create a system to source, select, execute, and oversee seed investments at scale, in a lean fashion
- Perform and/or manage financial modeling and sensitivity analysis to support decision making and ongoing deal engagement
- Think critically about business 'missional potential' and metrics that may be appropriate for evaluation of faith driven impact.
- Provide quality input and feedback on new deal opportunities
- Execute transactions on behalf of clients, with interface points to various financial institutions and family office counterparts
- Perform miscellaneous research & due diligence as requested
- Monitor portfolio investments and generate regular reporting - both financial and impact - as appropriate
- Maintain critical portfolio company records
- Build and maintain excellent relationships with portfolio company / fund counterparts

Required Skills and Abilities:

- Strong cultural fit with our company's vision, mission, and values
- Strong quantitative & analytical skills with fluency in financial statements
- Excellent interpersonal and communication skills across all mediums - ability to actively engage with a variety of relationships / personalities
- Proactive/self-starter with ability to excel in a remote work environment
- A growth mindset, intellectual agility, resilience, and grit
- Previous work in venture or seed investing preferred

- Demonstrated proficiency in Microsoft Excel, PowerPoint, and Word
- Previous investing experience preferred, including:
 - Managing a sourcing funnel
 - Managing the due diligence process; data room oversight, gathering and reviewing portfolio company data, and coordinating meeting schedules,
 - Understanding purchase and credit legal documents,
 - Developing investment strategies and investment memos for presentation,
 - Analyzing portfolio company/fund performance,
 - Managing fund/deal subscriptions and capital calls / distributions
- Industry knowledge and understanding of industry-wide financial benchmarking
- Superior attention to detail
- Ability and interest to travel both domestically and internationally.

Minimum Education: Bachelor's Degree

Minimum Work Experience: 2-5 years of experience in investment banking, private equity, transaction advisory or management consulting at a top tier firm.

Job Location: Atlanta, GA or Nashville, TN preferred. Raleigh-Durham also may be possible. Meaningful travel (4-6 days per month) may be required.

Please contact careers@sovereignscapital.com and include a resume or bio and cover letter sharing your interest in our mission, vision, and values.